



DEPARTMENT OF REVENUE

PO BOX 25000, RALEIGH NC 27640-0150

June 27, 2012

NOTICE NUMBER:

**ACCOUNT ID:
TAXPAYER ID:
TAX TYPE: SALES & USE REGISTRATION**

This letter is an acknowledgment that you are now registered with the Department of Revenue for payment of the Sales and Use Tax. The Department has assigned an Account ID to you for this purpose and has issued you a Certificate of Registration. Your Account ID is listed at the top of the block of information set out above and to the right. Your Certificate of Registration is attached below. Your business class is listed on the certificate. The Certificate of Registration allows you to issue a Certificate of Exemption to obtain property for resale without paying the sales tax. Include your business class and Account ID on any Certificate of Exemption you issue.

You will soon receive preprinted forms to use in paying the Sales & Use Tax, or you can use the Department's website, www.dor.state.nc.us, to file your return and pay the tax on-line. Two blank forms are enclosed for you to use in case you do not receive your preprinted forms before you need to file a tax return. You must file a tax return for each filing period in which you are engaged in business, even if you owe no tax for that period. If you owe no tax for a period, enter zero (0.00) on the Total Due line on the return.

General information for newly registered taxpayers is enclosed. If you need assistance filing a paper return, you may call the Department toll-free at 1-877-252-3252, or you may write to the Department at Correspondence Unit, Post Office Box 1168, Raleigh, NC 27602. If you need assistance filing and paying on-line, you may visit the Department's website at www.dor.state.nc.us and click on Electronic Services, or you may call the E-Services Help Line toll-free at 1-877-308-9103.

This license should be detached and posted conspicuously at the place of business for which it was obtained.

North Carolina Department of Revenue
Sales and Use Tax

Account ID:

Issued by the Secretary of Revenue

Certificate of Registration



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